



International Symposium on Systematic Review

8/22/17 - 8/25/17

GROUP RESERVATIONS

Group Code: ISS

King bed suite w/ sleeper sofa \$102.00 plus 13.5%
Double/Double suite w/ sleeper sofa \$102.00 plus 13.5%

Below are instructions on how your group can make hotel reservations:

Option 1: (ONLINE)

<http://group.doubletree.com/IntlSymposiumSystematicReview>

Steps:

1. Select the 'book your room' button
2. Enter the dates you desire
3. A room type will be available, pick which room type and click continue
4. Guests will have to provide a credit card. This will guarantee the room. If they want to use a different method of payment at check in they are welcomed to do so.
5. Print off confirmation numbers/ you will also have the option of sending confirmation to your email address.
6. The cancellation policy is 24 hours before the date of arrival.

Option 2: (TELEPHONE)

1-800-HILTONS

Steps:

1. Request the DoubleTree Suites by Hilton Raleigh-Durham
2. Tell the agent you are with the **International Symposium on Systematic Review**
3. If the agent cannot find the group under that name, tell them the group code is: **ISS**
4. Guests will have to provide a credit card. This will guarantee the room. If they would like to use a different method of payment at check in they are welcomed to do so.
5. The agent can email you the confirmation letter
- 6. The cancellation policy is 24 hours before the date of arrival. (or there will be a full night's stay charged)*****

The cutoff date to make reservations is **7/31/2017**. If you have any problems making a reservation please call Christopher Voorhees at 919-361-4660 x195 or email him at

christopher.voorhees@hilton.com